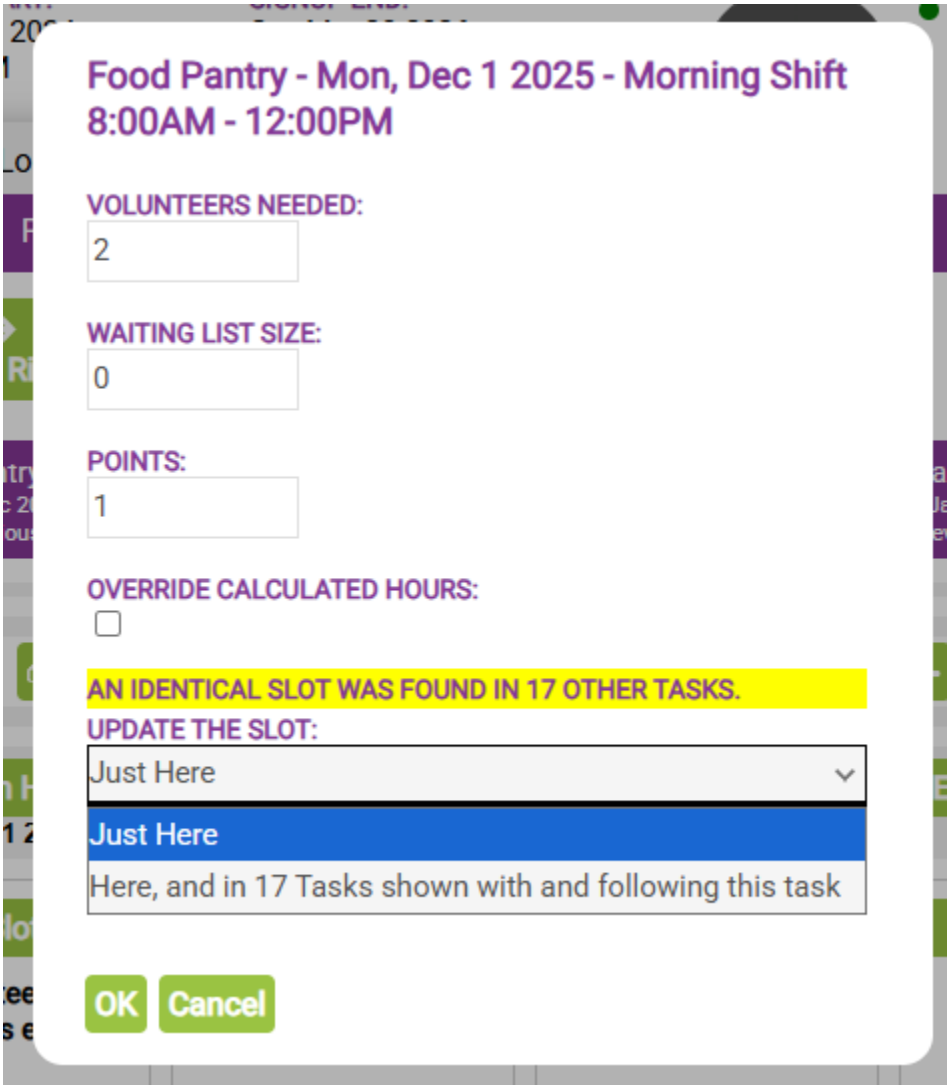
Assigning Points to Signup Slots

Editing Event Details · https://ivolunteer.com/support-docs/assigning-points-to-signup-slots/

Each ivolunteer Task area contains one or more signup slots. On the Slot level, you have the option to add a point value in addition to the participation hours automatically calculated by the slot's start and end times.



How to Assign Points

1. Click Edit Slot.

2. Enter a number in the Points field. In some cases, the system will recognize identical slots and will ask if you want to update them all. The default is "Just Here."
3. Click OK.

How to Control the Display of Points

Event and Organization settings also are available to control the visibility of points values. You can choose:

- whether to show your slots' point values on the signup sheet. See Event Settings > Display. Separate checkbox options are available for "Everyone" and "Confirmed Participants."
- whether or not volunteers will see their points in their My Commitments portal. See Organization > Organization Settings > Display/Layout. Select Yes or No at the bottom of the tab.

How to Report on Points Values

As an administrator, you can run Participation reports on the Event, Organization, and Database Participant levels. Point values will show alongside hours.