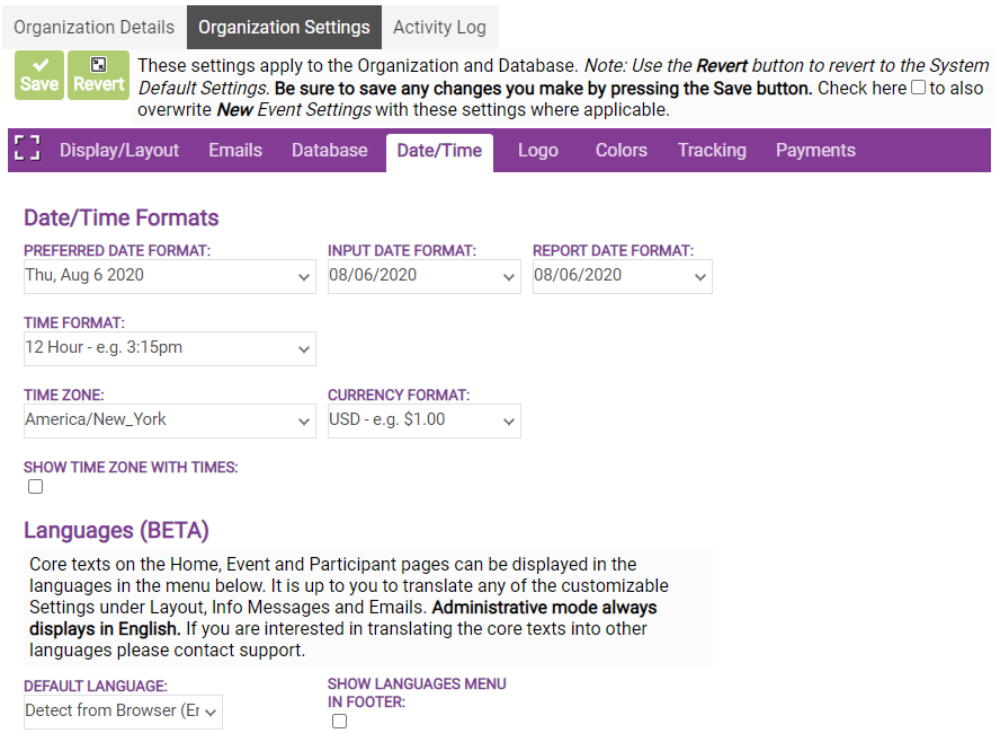
Verify Your Time Zone

Quick Start Guide · https://ivolunteer.com/support-docs/verify-your-time-zone/

We tried to detect your time zone when you signed up for ivolunteer.com; however, you will need to verify this setting. First, check the clock in the middle at the top of the Administrator site. If the time is correct, then likely your time zone setting is correct.

To Verify Your Organization Time Zone:

1. Logged in as Administrator, click on the **Organization** menu.
2. Click on the **Organization Settings** tab.
3. Click on the **Date/Time** tab.
4. Check to make sure the proper time zone is selected. If not, select the correct one and save your changes by clicking the **Save** button.





Note: Each event can have its own time zone. If you created a new event before this step, you will need to check the time zone of the event. This is done on the **Events** menu with the Event selected. Click the **Settings** tab and then the **Date/Time** tab. Click the **Save** button to save your changes.